

Chalvington with Ripe



Parish Clerk – Sam Adeniji Email: chalvingtonwithripeclerk@gmail.com Phone: 07767405562
Address – Meadow Cottage, Chalvington, Hailsham, East Sussex BN27 3TH

Dear Councillors,

You are duly summoned to the Ordinary Council Meeting of the Chalvington with Ripe Parish Council that will take place on **Monday 3rd June 2024 at 7pm**. The meeting will be held at Hayton Baker Hall, Church Lane, Ripe, near Lewes, East Sussex BN8 6AU. Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair (Standing Orders 2f).

Sam Adeniji

Sam Adeniji

29th May 2024

Clerk to the Council

95. **Attendance and Apologies for Absence**
96. **To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation:** To receive any declarations of interest from Members with respect to items on the agenda
97. **Approval of the Minutes of the Ordinary Meeting of the Parish Council held on the 13th of May 2024.**
98. **Public Session** – The Public may speak on any item on the agenda for up to 3 minutes at the Chair's discretion.
99. **Report of the Member of Parliament:** - To resolve to note the report from the MP
100. **Report of the County Councillor** - To resolve to note the report from the ESCC Councillor
101. **Report of the District Councillor** - To resolve to note the report from the WDC Councillor
102. **Planning.**
 - a) **Applications.**
 - **WD/2024/6503/SCO - Colbrans Farm Estate, Laughton** - Request For A Scoping Opinion For A Solar Installation
 - **Application No. WD/2024/0446/FA - Land Alongside St John The Baptist's Church, Church Lane, Ripe** - Variation Of Condition 10 Of WD/2022/2721/F (Change Of Use Of Parcel Of Land From Agricultural To Recreational. Landscaping And Planting. Part Open Side Timber Frame Shelter. Boule Pitch. Recreational Facilities) To Enable Changes To Appearance And Location Of Equipment/Facilities.
 - b) **Planning applications refused, approved, referred, withdrawn or appeals.**
103. **Other planning matters - To discuss or note any other planning matters brought to the attention of the Parish Council.**
104. **Annual Governance Statement** - To approve and adopt section 1 of the unedited Annual return (Annual Governance Statement 2023/2024) for 2023/24 and resolve that they be signed off by the Clerk and the chair of the Council.
105. **End of year accounts and Audit 2023-2024 – Report 2023/24**
 - a) To adopt to claim exemption from the External Auditor's limited assurance review as the Parish Council's gross income and gross expenditure are both below £25k and no public interest report/statutory recommendation/advisory notice/judicial review/application to court re unlawful item of account has been issued by the external auditor in the prior year; and the reporting year is not one of the Parish Council's first three years of existence
 - b) To approve and adopt section 2 Accounting Statements 2023-2024 for the Annual Return and signed off by the Chairman of Council
 - c) To approve and adopt the Certificate of Exemption – AGAR 2023/24 Form 2
 - d) To approve and adopt the report of the Internal auditor of May 2024
 - e) To note and adopt the explanation of variances report for submission to the External Auditor.
 - f) To note and adopt the Fixed Asset register as of 31.03.2024, for submission to the External Auditor.
106. **Highways, footpaths and rights of way.**
107. **Update on The Community Field** - To resolve to note any update on the Community Field initiative and consider an application for funding.
108. **D-Day 80th Anniversary Commemoration Events** - To receive an update on the D-Day 80th Anniversary Commemoration Events.

- 109. Financial matters –**
- a. To note the bank reconciliation statement and Budget Monitoring Report for Month 2.
 - b. Authorisation of payment of account: - To approve the payment schedule.
- 110. Correspondence** - To discuss any written correspondence received, and to consider further action but no decision can be made.
- 111. Urgent Items** – Urgent items not on the agenda which the Chair thinks should be considered as a matter of urgency but no decision can be made.
- 112. Dates of next meeting** - The next Ordinary Parish Meeting will be held on 1st July 2024 commencing at 7pm at the Hayton Baker Hall.

Members of the public should be aware that being present at a meeting of the Council be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting or video conference, by any person present.

All reports are published on our website and available to be downloaded